

कार्पोरेशन बैंक



Corporation Bank

A Premier Public Sector Bank

CORPORATE OFFICE MANGALADEVI TEMPLE ROAD, PANDESHWAR, MANGALORE – 575 001

APPLICATIONS ARE INVITED FOR APPOINTMENT TO THE POST OF INTERNAL OMBUDSMAN (IO) ON CONTRACT BASIS.

Opening date for On-Line Registration	10.05.2019
Closing date for On-Line Registration	24.05.2019
Last date for Receipt of Print out of the Computer Generated On-Line Application	03.06.2019

1. AGE & ELIGIBILITY (as on 01.05.2019)

Name of the Post	No. of Posts	Age	Eligibility
Internal Ombudsman (IO)	One Post on contract basis	Less than 70 years	<p>1. The applicant shall either be a retired or serving officer, not below the rank of Deputy General Manager or equivalent of another Bank/Financial Sector Regulatory Body. The applicant shall not have worked/shall not be working in Corporation Bank.</p> <p>2. He/She should have necessary skills and experience of minimum seven years of working in areas such as banking, regulation, supervision, payment and settlement systems and /or consumer protection.</p>

2. CONTRACT PERIOD: The engagement will be purely contractual in nature for a fixed term of three (3) years. The Internal Ombudsman (IO) shall not be eligible for reappointment or for extension of term in Corporation Bank.

3. REMUNERATION & OTHER ALLOWANCES

- The contract amount shall be fixed at remuneration of Rs.70,000/- (Rupees Seventy Thousand Only) p.m. subject to deduction of taxes as applicable.
- Consolidated conveyance allowance of Rs.5,000/- (Rupees Five Thousand Only) p.m.
- Telephone/Mobile phone – as applicable to serving DGMs/GMs.
- TA/HA for official assignments entrusted and approved by MD & CEO or in his absence, ED will be reimbursed on the lines as in the case of serving DGMs/GMs.

4. LEAVE & WORKING HOURS: IO shall be eligible for a total of 12 days leave per year, out of which not more than 4 days can be taken at a time. His/her working hours shall be the usual hours as applicable on all days except Sundays, 2nd & 4th Saturdays and holidays declared under Negotiable Instruments Act. Balance of leave shall not be carried over to the next year. He/she shall be eligible for annual leave of 20 days per calendar year, which will be credited only after completion of one year of contract period. However, in case of exigencies the same can be permitted on pro-rata basis.

5. LOCATION: The Office of IO will be located at Corporate Office, Mangalore

6. JOB PROFILE: IO shall be reporting directly to the Managing Director & CEO. In the absence of MD & CEO, he shall report to the Executive Director. He shall be the focal point for internal grievance redressal system in terms of Internal Ombudsman Scheme 2018 so that minimum number of complaints is escalated to Banking Ombudsman. IO will help in strengthening customer confidence in the internal grievance redressal mechanism as well.

7. APPLICATION FEE (NON-REFUNDABLE): Rs.1000/- (Rupees One Thousand Only) inclusive of all taxes

NOTE: Requisite Application Fee may be paid (i) Through CBS at any of the Branches of Corporation Bank, by means of a Payment Challan as per the format given on the Bank's website www.corpbank.com. (ii) Through NEFT.

8. SELECTION PROCEDURE: The selection will be made on the basis of personal interaction/interview.

9. HOW TO APPLY: Candidates are required to apply online through website www.corpbank.com from 10.05.2019 to 24.05.2019. No other means/mode of application will be accepted.

- Applicants are first required to go to the Bank's website www.corpbank.com and click on "careers" and then to the link "Appointment of Internal Ombudsman (IO) 2019".
- In case a candidate chooses to pay fees through branches of Corporation Bank.
 - The candidate should take a printout of the fee payment challan from our website.
 - Fill in the Fee Payment Challan in a clear and legible handwriting in BLOCK LETTERS.
 - Go to the nearest Corporation Bank Branch with the Fee payment Challan and pay in Cash, the appropriate Application Fee in CBS Account No.51010100683314 with **Ram Bhawan Complex, Mangalore Branch (0377)** in the name & Style of "CORPBANK INTERNAL OMBUDSMAN RP-2019".
 - In case a candidate chooses to pay fees through NEFT our IFSC code is **CORP0000377**
 - Fill in the NEFT Receipt in a clear and legible handwriting in BLOCK LETTERS.
 - NEFT form is available with Bank's Branches.
- Candidates may find out the required branch address from the Bank's website www.corpbank.com under the head "Branches across India".
- Obtain the Applicant's Counterfoil Copy of the Application Fee Payment Challan/NEFT Receipt duly authenticated by the Bank with Branch Name & Code No., Transaction id/Scroll number (in case of payment the CBS) NEFT UTR No. (in case of payment through NEFT), Date of Deposit & amount should be filled by the Branch official
- Candidates are now ready to apply Online by re-visiting the Recruitment Link on the Bank's website and going to the sublink titled "APPOINTMENT OF INTERNAL OMBUDSMAN (IO) - 2019 ON CONTRACT BASIS" to open up the appropriate Online Application Format. All the fields in the online Application format should be filled up carefully.

10. LAST DATE: The printouts of the Online Applications, duly signed and affixed with latest photograph along with supporting documents should reach the following address on or before 03.06.2019

THE GENERAL MANAGER (HRM), CORPORATION BANK, CORPORATE OFFICE, HRM DIVISION, MANGALADEVI TEMPLE ROAD, PANDESHWAR, MANGALORE – 575 001, KARNATAKA STATE.

Any application received after the due date will not be entertained. Incomplete applications will be rejected.

11. GENERAL INSTRUCTIONS:

- While applying for the post, the applicant should ensure that he/she fulfills the eligibility and other norms mentioned above and that the particulars furnished are correct in all respects. In case it is detected at any stage of engagement that candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or suppressed any material fact(s), his/her candidature will automatically stand cancelled. If any of the above shortcomings is/are detected even after engagement, his/her contractual engagement is liable to be terminated without any notice.
- Merely satisfying the eligibility norms do not entitle a candidate to be called for interview. The Bank reserves the right to call only the requisite number of candidates for the interview after preliminary screening/short listing with reference to candidates' qualification, suitability, experience, etc..

Place: Mangalore
Date: 08.05.2019

General Manager (HRM)